




**6th Pan American Acrobatic Gymnastics Club Cup, 2025**  
**Carolina, Puerto Rico**  
**14 - 16 November 2025**

**DIRECTIVES**

Dear PAGU affiliated Member Federation,

The Pan American Gymnastics Union (PAGU) through the Puerto Rico Gymnastics Federation (PUR) has the pleasure to invite your Federation to participate in the aforementioned official PAGU International Event.

DISCIPLINE	ACROBATIC GYMNASTICS
<b>PAN AMERICAN GYMNASTICS UNION</b>	<b>Pan American Gymnastics Union</b> Polideportivo España Gimnasio Nacional de Gimnasia Costado oeste de la UCC Altamira, Managua CP 14026 E-mail: <a href="mailto:info@upag-pagu.org">info@upag-pagu.org</a>
<b>HOST FEDERATION</b>	<b>Federación Puertorriqueña de Gimnasia</b> Puerto Rico Gymnastics Federation C294+C57, Avenida El Comandante Carolina, PR 00987 President: Juan F Ortiz López  Contact: Yarimel Casillas Correa E-mail: <a href="mailto:fpg@gimnasiapur.org">fpg@gimnasiapur.org</a> Phone: +1-787-769-1202
<b>LOCAL ORGANIZING COMMITTEE</b>	Local Organizing Committee (LOC) Luis (Tony) Haddock, Technical Director Website: <a href="http://www.pagu2025champs.org">www.pagu2025champs.org</a> E-mail: <a href="mailto:acropanam2025pur@gmail.com">acropanam2025pur@gmail.com</a> Phone: +1-939-285-4038
<b>LOCATION</b>	<b>Carolina, Puerto Rico</b>
<b>DATES</b>	From November 14 to November 16, 2025

<b>VENUE</b>	<p><b>Competition and training venue:</b> Coliseo Guillermo Angulo 92QR+2W3, Cll 24, Carolina, Puerto Rico 00985</p>  
<b>APPARATUS SUPPLIER</b>	<p><b>CANNICE</b></p> <p><b>The official apparatus supplier is Cannice.</b> <b>Please refer to the apparatus list for additional information.</b> For training, warm-up and competition, identical apparatus will be used.</p>
<b>RULES AND REGULATIONS</b>	<p>The event will be organized under the following PAGU Technical Regulations supported by FIG rules, as valid in the year of the event:</p> <ul style="list-style-type: none"> <li>• Statutes</li> <li>• Code of Ethics</li> <li>• Code of Conduct</li> <li>• Technical Regulations</li> <li>• Code of Discipline</li> <li>• Code of Points and relevant Newsletters / Helpdesk</li> <li>• General Judges' Rules</li> <li>• Specific Judges' Rules</li> <li>• Anti-Doping Rules</li> <li>• Medical Organization of FIG Competitions and Events</li> <li>• FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events</li> <li>• License Rules</li> <li>• Media Rules</li> <li>• Apparatus Norms</li> <li>• Rules for Sanctioning (approval) of International Events</li> <li>• Advertising and Publicity Rules</li> <li>• Regulations for Award Ceremonies</li> <li>• Accreditation Rules</li> </ul> <p><i>and subsequent decisions made by PAGU Executive Committees and ACRO TC.</i></p>
<b>INVITED FEDERATIONS</b>	<p>The Pan American Gymnastics Union invites all Federations affiliated to the PAGU and which are up to date in their obligations.</p>
<b>JUDGES AND JURIES</b>	<p>Judges per Club and/or Federation:</p> <ul style="list-style-type: none"> <li>• Federations with 1 to 3 units and with FIG brevet judges are required to provide at least one judge from categories 1, 2, 3, or 4.</li> <li>• Federations with 4 or more units and FIG brevet judges must submit</li> </ul>

	<p>two judges from categories 1 to 4.</p> <ul style="list-style-type: none"><li>• For federations with category 3 or higher judges, one of the judges must hold the highest available category, while the second may be from category 4.</li><li>• If the country lacks FIG judges, clubs must supply certified judges with National, Regional or State brevet credentials.</li></ul> <p>Club delegations with fewer than 10 athletes may partner with another small delegation to split the cost of providing a judge.</p> <p>Judges assigned to officiate at the Pan American Championship are also permitted to judge for a club during the Club Cup.</p> <p>A fine of USD \$1,000.00 per missing judge will be applied to federations that fail to meet the required number of judges. This fine must be paid to the LOC no later than October 13, 2025.</p> <p>The National Federation must inform <a href="#">PAGU</a> of the of the judges it intends to nominate for the event by the time of the definitive registration deadline (September 12, 2025). This is necessary to allow for the timely appointment of invited neutral judges, if required.</p>												
REGISTRATION DEADLINES	<table><tr><th>Registration</th><th>Date</th><th>Method</th></tr><tr><td>Provisional</td><td>August 12, 2025</td><td><a href="#">KSIS</a> &amp; <a href="#">PAGU</a></td></tr><tr><td>Definitive</td><td>September 12, 2025</td><td><a href="#">KSIS</a> &amp; <a href="#">PAGU</a></td></tr><tr><td>Nominal</td><td>October 13, 2025</td><td><a href="#">KSIS</a>&amp; <a href="#">PAGU</a></td></tr></table>	Registration	Date	Method	Provisional	August 12, 2025	<a href="#">KSIS</a> & <a href="#">PAGU</a>	Definitive	September 12, 2025	<a href="#">KSIS</a> & <a href="#">PAGU</a>	Nominal	October 13, 2025	<a href="#">KSIS</a> & <a href="#">PAGU</a>
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ENTRY FEES	<p>The entry fee for this event will be \$100 USD per gymnast and per discipline/event. The entry fee is non-refundable. It must be paid to the LOC by September 12, 2025.</p>												
DELEGATION SIZE	<table><tr><th>Function</th><th>Size</th></tr><tr><td>Gymnasts<ul style="list-style-type: none"><li>- Category: All levels(see attachment)</li><li>- Events: MP, WP, MxP, W3, M4, MxG, Blocks</li><li>- Includes specialists*</li></ul></td><td>Unlimited number of entries</td></tr><tr><td>Coaches (1-8 units)</td><td>1 coach per category per level</td></tr><tr><td>Coaches (9 units or more)</td><td>2 coaches per category per level</td></tr><tr><td>Judges</td><td>1 to 2 (see section above)</td></tr></table>	Function	Size	Gymnasts <ul style="list-style-type: none"><li>- Category: All levels(see attachment)</li><li>- Events: MP, WP, MxP, W3, M4, MxG, Blocks</li><li>- Includes specialists*</li></ul>	Unlimited number of entries	Coaches (1-8 units)	1 coach per category per level	Coaches (9 units or more)	2 coaches per category per level	Judges	1 to 2 (see section above)		
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	Medical Personnel	1
	Physical Therapist	1 (if presenting 1-4 units) 2 (if 5 or more units)
	Head of Delegation	1
	Team Manager	1 (up to 5 units) 2 (more than 6 units)
	<p><i>*Pair or group that participates in balance or dynamic only</i></p> <p>Only the following persons may receive an additional accreditation, and this must be indicated at the time of the definitive registration via the official forms:</p> <ul style="list-style-type: none"> <li>• Additional coaches per age group (maximum 3 per category)</li> <li>• Additional medical staff (doctor, physiotherapist)</li> <li>• Team Manager (maximum 1 if participating with 4-5 units and maximum 2 if participating with 6 units or more)</li> <li>• Chaperone (1 for every 10 gymnasts)</li> <li>• A third judge (different from the member of the PAGU/TC). This accreditation has no cost.</li> </ul> <p>Additional delegation members must pay a fee of \$100 USD.</p>	
<b>ACCREDITATION</b>	<p>All Federations are required to upload a <b>passport copy and a photograph</b> for each delegation member to <a href="#">PAGU</a> and <a href="#">KSIS</a>, the official scoring system for the Event. Further instructions will be provided.</p> <p>Photo Specifications:</p> <ul style="list-style-type: none"> <li>• Format: JPEG</li> <li>• Resolution: Minimum 210 x 270 pixels, Maximum 420 x 540 pixels</li> <li>• Size: 35 mm (width) x 45 mm (height)</li> <li>• File Size Limit: 1 MB</li> <li>• Background: White</li> </ul> <p>Each file must be named following this format:</p> <ul style="list-style-type: none"> <li>• CountryCode_LastName_FirstName_AgeGroup_Event_Function</li> <li>• Example: PUR_LOPEZ_MARTA_Senior_WP_Gymnast</li> </ul> <p>Submission Deadline: All documents must be uploaded by October 13, 2025.</p> <p>Accreditation Policies and Additional Fees:</p> <ul style="list-style-type: none"> <li>• If the photograph is not submitted as required, the Local Organizing Committee (LOC) will take the photo at registration for an additional fee of \$10 USD per person.</li> <li>• Any lost or stolen accreditation must be reported immediately to the LOC for cancellation.</li> <li>• A replacement accreditation will incur a \$50 USD fee, payable by the accreditation holder.</li> <li>• Accreditation will be issued upon arrival at the registration desk.</li> </ul> <p>Specific details on accreditation access zones will be provided in the Work Plan.</p>	

	In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.																		
<b>EVENT FORMAT</b>	<p>The Pan American Acro Cup consists of two phases: Qualifications (in all levels) and Finals (in some levels). A detailed description of the levels can be found on the appendix to these directives as well as on our event website (<a href="http://www.pagu2025champs.org">www.pagu2025champs.org</a>).</p> <p>Description for results determination method and tie breaking rules can be consulted in the PAGU Technical Regulations 2025 edition and will be provided in the final Work Plan.</p>																		
<b>PROVISIONAL SCHEDULE</b>	<table> <tr> <th>Date</th><th>Activity</th></tr> <tr> <td>Monday November 10, 2025</td><td>Arrival of authorities</td></tr> <tr> <td>Tuesday November 11, 2025</td><td>Arrival of delegations</td></tr> <tr> <td>Wednesday November 12, 2025</td><td>Arrival of delegations Accreditation of delegations Limited training by request</td></tr> <tr> <td>Thursday November 13, 2025</td><td>Scheduled podium training Judges Meeting Orientation Meeting</td></tr> <tr> <td>Friday November 14, 2025</td><td>Opening Ceremony Competition Day 1</td></tr> <tr> <td>Saturday November 15, 2025</td><td>Competition Day 2 Awards</td></tr> <tr> <td>Sunday November 16, 2025</td><td>Competition Day 3 (Finals) Awards Farewell Party</td></tr> <tr> <td>Monday November 17, 2025</td><td>Departure of all Delegations</td></tr> </table>	Date	Activity	Monday November 10, 2025	Arrival of authorities	Tuesday November 11, 2025	Arrival of delegations	Wednesday November 12, 2025	Arrival of delegations Accreditation of delegations Limited training by request	Thursday November 13, 2025	Scheduled podium training Judges Meeting Orientation Meeting	Friday November 14, 2025	Opening Ceremony Competition Day 1	Saturday November 15, 2025	Competition Day 2 Awards	Sunday November 16, 2025	Competition Day 3 (Finals) Awards Farewell Party	Monday November 17, 2025	Departure of all Delegations
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<b>EVENT MANAGER</b>	<p>Contact: Luis (Tony) Haddock Acrobatics PUR Technical Director E-mail: <a href="mailto:acropanam2025pur@gmail.com">acropanam2025pur@gmail.com</a></p>																		
<b>MEDICAL SERVICES</b>	The Local Organizing Committee (LOC) will ensure the availability of first aid services and medical services at both the competition and training venues throughout the official activities.																		
<b>OFFICIAL HOSPITAL</b>	<p><b>Doctors' Center Hospital San Fernando de la Carolina</b> Jesus T. Pinero Building, Unit 8 Carolina, PR 00986</p> <p>Distance from venue: 1km</p>																		

<b>SAFEGUARDING</b>	<p>From the official event day of arrival until the official day of departure, participants (gymnasts, coaches, judges and any other delegation members) have the possibility to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment and abuse of any type or if they are worried and do not feel comfortable.</p> <p>The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations on site.</p> <p>In addition, posters of the “10 Golden Rules of Gymnastics”, the FIG campaign to raise awareness about youth protection in Gymnastics, will have to be displayed in several locations, including training and warm-up halls and public zones.</p>
<b>VISAS</b>	<p>Please verify immediately with your travel agency or the nearest U.S. Embassy or Consulate in your country whether a visa is required for travel to <b>Puerto Rico, a U.S. territory</b>. This is an urgent matter, as visa appointments and processing can take several weeks or longer. Early action is strongly recommended to avoid travel delays.</p> <p>The Local Organizing Committee (LOC) is available to assist each Delegation member by providing an official invitation letter, provided that the request is made before October 13, 2025.</p> <p>To request the invitation letter, Delegation Members must send an email to <a href="mailto:acropanam2025pur@gmail.com">acropanam2025pur@gmail.com</a>. The LOC will then respond with the appropriate forms that must be completed in order to receive the official invitation letter. Alternatively, the form can be accessed through our official website. The form will request the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
<b>INSURANCE</b>	<p>The Host Federation, the Organizing Committee and the PAGU will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The PAGU Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their delegation.</p> <p>The LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations’ entire stay. Please submit proof of insurance to the LOC by October 13, 2025, for the delegation. (e.g. cover note or photocopy of the valid policy).</p>
<b>INTERNATIONAL TRANSPORTATION</b>	<p>The invited participating federations must cover the international travel costs of their delegation members.</p> <p>International Airport of arrival</p> <ul style="list-style-type: none"> <li>● Airport: <b>Aeropuerto Internacional Luis Muñoz Marín</b></li> <li>● IATA code: <b>SJU</b></li> <li>● City: <b>Carolina, Puerto Rico</b></li> </ul>

## ACCOMMODATION & MEALS

### Official Hotels:

As recommended by the local committee and to ensure that all services are provided to all delegations, it is strongly recommended that the participating delegations stay at the official hotels arranged through the LOC.  
Accommodation through the official hotels guarantees event transportation.

#### Option 1: HAMPTON INN HOTEL

Address: 6530 Av. Isla Verde, Carolina, Puerto Rico 00979

Website: <https://www.hilton.com>



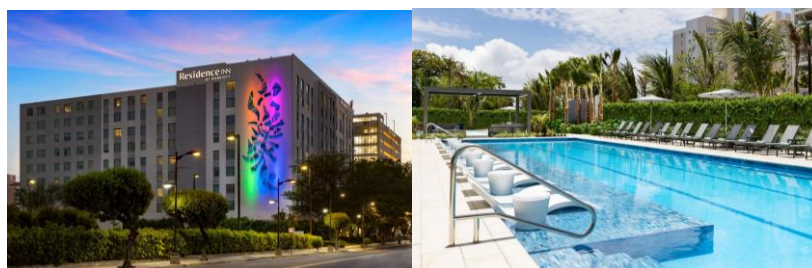
Occupancy	Price per night (per person)	Included (per person)
Double	<b><u>\$145.00</u></b>	Breakfast
Triple	<b><u>\$125.00</u></b>	Breakfast
Quadruple	<b><u>\$110.00</u></b>	Breakfast

#### Option 2: RESIDENCE INN BY MARRIOTT

Address: 6500 Av. Isla Verde, Carolina, Puerto Rico 00979

Website: <https://www.marriott.com>

*Limited number of rooms available*



Occupancy	Price per night (per person)	Included (per person)
Double	<b><u>\$165.00</u></b>	Breakfast
Triple	<b><u>\$125.00</u></b>	Breakfast
Quadruple	<b><u>\$110.00</u></b>	Breakfast


	<p>Breakfast will be provided starting from the day after check-in and will continue until the day of check-out.</p> <p>While the Accommodation Form must be returned to the LOC by September 12, 2025 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis. The initial Payment (50%) must be submitted to the LOC by September 12, 2025. The remaining balance (remaining 50%) must be submitted to the LOC by October 13, 2025.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members.</p> <p><b><u>Meals:</u></b></p> <p>The LOC is able to provide <b>optional</b> meal choices for lunch and dinner. Meals will be served at the competition venue from November 12 to November 16, 2025.</p> <table><tr><td></td><td>One Meal (lunch <b>OR</b> dinner)</td><td>Two Meals (lunch <b>AND</b> dinner)</td></tr><tr><td>Cost per person/per day</td><td><b>\$15.00</b></td><td><b>\$25.00</b></td></tr></table> <p>The Meals Form must be returned to the LOC by September 12, 2025 at the very latest. The initial Payment (50%) must be submitted to the LOC by September 12, 2025. The remaining balance (remaining 50%) must be submitted to the LOC by October 13, 2025.</p> <p><b>Farewell Party</b></p> <p>An optional farewell party will be held on Sunday, November 16. Additional details will be shared as the event approaches.</p> <p>Tickets must be purchased separately to attend.</p> <p style="text-align: center;"><b>Cost: \$25.00 (USD) per person</b></p>		One Meal (lunch <b>OR</b> dinner)	Two Meals (lunch <b>AND</b> dinner)	Cost per person/per day	<b>\$15.00</b>	<b>\$25.00</b>
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<b>LOCAL TRANSPORTATION</b>	<p>Transportation to and from the SJU airport will be provided for all delegations. The LOC will arrange transfers between the SJU airport and the official hotels during the event dates (November 11–17). PAGU representatives will have separate transportation arrangements coordinated by the LOC.</p> <p>Delegations arriving or departing outside of the official dates may contact the LOC to coordinate transportation to their official accommodation. Requests for airport transfers must be submitted to the LOC no later than October 13, 2025.</p> <p>The LOC will also provide transportation between the official hotels and the competition and training venues, according to the official schedule, exclusively for delegation members who are duly accredited and staying at the official hotels.</p> <p><b>Please note:</b> The LOC is unable to accommodate special transportation requests outside of the pre-arranged schedule or destinations beyond the official venue, hotels, and the SJU airport.</p>						

CANCELLATION POLICY	PAGU and the Local Organizing Committee highly recommend that each Federation obtain cancellation insurance for their lodging and meal bookings.  Deadlines <ul style="list-style-type: none"><li>50% Reimbursement - Up to September 30, 2025</li><li>No reimbursement - From October 1, 2025</li></ul>		
BANK INFORMATION	<b>Bank Information</b> Bank Name: BANCO POPULAR DE PUERTO RICO SWIFT Code: BPPRPRSX Bank Address: PO BOX 362708, SAN JUAN PR 00936 Country: Puerto Rico  <b>Beneficiary Details</b> Name: Federación Puertorriqueña de Gimnasia Account Number: 014 02 4322 Beneficiary Address: PO BOX 9020008, San Juan PR 00902-0008 Country: Puerto Rico  All bank transfer fees must be covered by the participating national federation.  Federations are kindly requested to notify the LOC once the transfer has been completed and to include the payment reference with the following format: Country – Discipline – Invoice#.  Please send to <a href="mailto:acropanam2025pur@gmail.com">acropanam2025pur@gmail.com</a>		
MARKETING	PAGU advertising and publicity norms must be respected.		
SOCIAL MEDIA	Information about the event will be posted on the following sites: <ul style="list-style-type: none"><li>Website: <a href="http://www.pagu2025champs.org">www.pagu2025champs.org</a></li><li>Facebook<ul style="list-style-type: none"><li>Gimnasia Acrobática de Puerto Rico: <a href="https://www.facebook.com/acro.pur/">https://www.facebook.com/acro.pur/</a></li><li>Federación Puertorriqueña de Gimnasia: <a href="https://www.facebook.com/GimnasiaPuertoRico">https://www.facebook.com/GimnasiaPuertoRico</a></li></ul></li><li>PAGU<ul style="list-style-type: none"><li>Instagram: @upagpagu</li><li>Twitter: @UPAG_PAGU</li><li>Facebook: UPAG PAGU</li><li>Web: upag-pagu.com</li></ul></li></ul>		
DEADLINES SUMMARY	Registration forms must be sent to KSIS and PAGU (issues: <a href="mailto:info@upag-pagu.org">info@upag-pagu.org</a> )		
	Request for Invitation Letter	Before October 13, 2025	LOC email (as soon as possible)

	<b>Provisional Registration</b>	<b>August 12, 2025</b>	<a href="#"><u>KSIS &amp; PAGU</u></a>
	<b>Definitive Registration</b>	<b>September 12, 2025</b>	<a href="#"><u>KSIS &amp; PAGU</u></a>
	Payment of entry fees	September 12, 2025	LOC
	Submission of forms for accommodation & meals	September 12, 2025	<a href="#"><u>KSIS</u></a>
	Payment of first 50% (accommodation and meals)	September 12, 2025	LOC
	Payment for additional accreditations; fine for missing judge	September 12, 2025	LOC
	<b>Nominative Registration</b>	<b>October 13, 2025</b>	<a href="#"><u>KSIS &amp; PAGU</u></a>
	Payment of remaining 50% (accommodation & meals)	October 13, 2025	LOC
	Payment for Farewell Party	October 13, 2025	LOC
	Travel Itinerary Form	October 13, 2025	<a href="#"><u>KSIS</u></a>
	Passport & photo submission	October 13, 2025	<a href="#"><u>KSIS &amp; PAGU</u></a>
	Submission of <b>Tariff Sheets</b>	October 13, 2025	<a href="#"><u>KSIS</u></a>
	Submission of <b>Music</b>	October 13, 2025	<a href="#"><u>KSIS</u></a>
	Submission of proof of <b>insurance</b>	October 13, 2025	<a href="#"><u>KSIS</u></a>
<b>ADDITIONAL INFORMATION</b>	<p><b>National Flag</b> The National Flag of your country must be delivered onsite during registration. The size of the flag shall be 1.2 meters x 2.1 meters (approximately 3.9 feet x 6.9 feet).</p> <p><b>ACRO Music</b> While the LOC guarantees respect for copyright and the dissemination of musical works, each National Federation must verify that the music of its Acrobatic Gymnastics athletes does not infringe any copyright and may be disseminated in the media.</p> <p>Each Federation must send via <a href="#"><u>KSIS</u></a> the music in mp3 format for each of the units, duly identified.</p> <p>Requirements of the music files:</p> <ul style="list-style-type: none"> <li>● Max size: 10 MB</li> <li>● File format: MP3</li> <li>● File name format:</li> </ul>		

	CountryCode_AgeGroup_Category_LastNames.mp3 • Example: PUR_Youth_WP_Lopez_Santiago.mp3
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Sincerely yours,

  
**Kenia Herrera García**  
President of PAGU



  
**Juan Francisco Ortiz**  
President of the Puerto Rico  
Gymnastics Federation



Carolina Puerto Rico,  
July 2, 2025